



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 6 November 2023

Dear Members

You are summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday, 13 November 2023 at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

A handwritten signature in black ink that reads "Strange".

Teresa Strange, Clerk

YOU CAN ACCESS THE AGENDA PACK HERE



AGENDA

1. **Welcome, Announcements & Housekeeping**
 - a) **Levelling Up & Regeneration Bill (LURB) – To note the Bill received Royal Ascent on 26 October.**
https://www.legislation.gov.uk/ukpga/2023/55/pdfs/ukpga_20230055_en.pdf
 - No changes to accommodate remote meetings
 - Changes to Planning policy
2. **To receive Apologies and approval of reasons given**
3. **To consider holding items in Committee due to confidential nature**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business, 7a) 8(c), 9(a) & (b) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
4. **Declarations of Interest:**
 - a) To receive declarations of interest
 - b) To consider for approval any Dispensation Requests received by the Clerk and not previously considered.
5. **Public Participation & Invited Guests**
 - Wiltshire Councillor Nick Holder, Bowerhill
 - Wiltshire Councillor Phil Alford, Melksham Without North & Shurnhold
 - Wiltshire Councillor Jonathan Seed, Melksham Without West & Rural. To note report from Councillor Seed
6. To approve the Minutes of the **Full Council** meeting held on 9 October 2023.
7. **Planning:**
 - a) To approve the Minutes of the Planning Committee meetings held on 23 October and 6 November and Confidential Notes to accompany the minutes of 23 October.
 - b) To formally approve Planning Committee recommendations of 23 October and 6 November
 - c) Melksham Neighbourhood Plan (JMNP2). To receive update on Regulation 14 Consultation on the reviewed draft plan.
 - d) Wiltshire Council's **Local Plan Review**. To approve response to the consultation.
8. **Asset Management**
 - a) To approve the Minutes of the **Asset Committee** meeting held on 6 November.
 - b) To formally approve Asset Management recommendations of 6 November.
 - c) To approve the land transfer of Davey Play Area. (if received)
 - d) **3G provision in the Melksham area**. To receive feedback on meetings held on 10 October and 3 November and approve next steps.
9. **Staffing**
 - a) To approve the Minutes of the **Staffing Committee** meeting held on 30 October and Confidential Notes to accompany the minutes.
 - b) To formally approve the **Staffing Committee** recommendations on 30 October.

- c) To note the National Joint Council (NJC) have agreed a pay award of £1,925 per annum for all Local Government Services employees for 2023/24 and to consider budget impact and the Chair's allowance in line with increase.

10. Community Governance Review (CGR): A Governance Review is being sought in relation to New House Farm near Redstocks moving from Seend Parish, Devizes Rural West Division to Melksham Without Parish (Bowerhill Ward).

- a) To consider a response to the review.
- b) To nominate a representative to liaise with Wiltshire Council

11. Finance:

- a) To note Income/Expenditure reports for October.
- b) To appoint cheque signatories/online authority for November payments.
- c) To approve transfer of funds between bank accounts and fixed term deposits.
- d) **Wiltshire Council, Council Tax Reduction Scheme 2024 consultation.** To consider a response to proposed changes.
<https://surveys.wiltshire.gov.uk/Interview/227f8d85-5991-4336-8054-34b824e9fe09>
- e) To note **National Association of Local Council's (NALC)** Briefing Analysis of Council Tax Levels of Local Precepting Authorities 2023/24.

12. Highways

- a) **Parish Steward.** To consider requesting more Parish Steward Days each month.
- b) **SID Installation.** To consider investigating new contractor.
- c) **Living Streets Pavement Parking Campaign.** To support campaign to call on the Transport Minister to take urgent action on pavement parking.
- d) To receive feedback, following site visit to Wiltshire Council Highway Depot/Milestone on 2 November.

13. Emergency Response

- a) To receive update on flooding in the parish, following recent heavy rain and Storm Ciaran.

14. Community Engagement

- a) **Explore Wiltshire Heritage App.** To receive feedback on meeting held on 1 November and agree next steps.
- b) **Health & Wellbeing Group, Melksham Area Board.** To consider information included in the data summary and note minutes of meeting held on 19 October.
- c) To note usage data for Melksham LINK Scheme.
- d) To note Census information on health and wellbeing in the parish.
- e) **Michelle Donelan MP.** To consider list of items for discussion at meeting to be held on 8 December at 10.00am (date and time still to be confirmed).
- f) **Street Tag Wiltshire.** To consider taking part in this initiative.
- g) **Digital Connectivity:** To consider submitting comments to Consultation on Improving Broadband for very hard to reach (closing date 27 November 2023).
<https://www.gov.uk/government/consultations/improving-broadband-for-very-hard-to-reach>

15. Public Transport

- a) **Rail Station Ticket Offices.** To note following public consultation, the Government have scrapped plans to close Ticket Offices.
- b) **Bus Survey update.** To note response made under delegated powers by the Clerk.